

# Data Privacy Statement

## 1. Data protection at INFO GmbH

The protection of your personal data is of high importance to us which is why we would like to inform you about our data privacy policy in the following. INFO GmbH will collect, save and use person-related data that are entered in the forms on this website solely within the limits of national data protection regulations such as the Federal Data Protection Act (*Bundesdatenschutzgesetz* (BDSG)) or the EU's General Data Protection Regulation (*EU-Datenschutzgrundverordnung* (EU-DSGVO)). All employees at INFO GmbH and contractual partners must handle personal data confidentially in accordance with the Federal Data Protection Act. Below you will find our statement about the scope and purpose of collecting and using your personal data as well as your rights.

## 2. Purpose

Personal data may only be collected for defined, clear and legitimate purposes. The purpose for the collection of your personal data is your application process. INFO GmbH will collect, save and use person-related data solely for processing your application. The following national regulations are applicable: § 26 Abs. 1 S. 1 Var. 1 BDSG n.F. as well as Art. 88 EU-DSGVO.

## 3. Duration of data storage

In accordance with § 26 Abs. 1 S. 1 Var. 1 BDSG n.F. your data will be saved until the application process has ended. If no employment relationship is established, your personal data will be deleted automatically after six months at the latest unless you give us your consent to store them for a longer period of time.

## 4. Transfer and use of your personal data, categories of recipients

The recipients of your personal data for the above mentioned purpose are the company that you applied with as well as INFO GmbH as their authorised data processing partner and the following cooperation partners that assist us in processing your data. Your data shall not be passed on to third parties, including third countries in particular.

Company name / sub provider	Address / country	Services
MoReData GmbH	Kerkraeder Straße 11 35394 Gießen Germany	Sub provider for programming and system maintenance services of the testing system and the steering tool
Hostserver GmbH	Biegenstraße 20 35037 Marburg Germany	Cooperation partner of MoReData GmbH for hosted web server solutions
Interxion Frankfurt	Hanauer Landstraße 298 60314 Frankfurt Germany	Provider of a high security data processing centre

Exceptions to this shall include legal obligations, enforceable, official or statutory rulings and violations of the conditions of use.

## 5. Your rights

You shall have the right at all times to have the stored data about you corrected, completed or deleted as well as the right to data portability. Furthermore you may ask for a limitation of

data processing and object to the processing of your personal data. Above that, you have the right to file a complaint with the authorities in charge.

## **6. Withdrawal of consent**

Provided that you consent to a particular use of your data, this declaration may be revoked at any time with future effect. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

## **7. Further information**

The provision of your personal data is necessary for the possible establishment of a work or employment relationship with our contract partner. There is no legal obligation for you to provide your data. However, the application process requires information about yourself to generate a match that may result in establishing a work or employment relationship. A possible consequence of not providing personal data may be that you cannot be adequately considered by our client. An automatic decision-making process does not take place.

## **8. Contact partners for questions and inquiries**

For any questions about collecting, processing or using your personal data, enquiries, corrections, suspension or deletion of data as well as withdrawal of consent please contact:

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